

**Bethel Creek Home Owners Association**  
**Board Meeting**  
**April 06, 2023**

Meeting was held today via a zoom meeting, with Randy Barfield, Judith Handres, & Mark McDonald

1. Meeting opened with the nomination of officers. Randy Barfield was elected President, Judy Handres was elected Treasurer & Mark McDonald was elected Secretary.
2. It was agreed that Mark, acting as secretary, would sign the bylaws as accepted at the initial meeting
3. Discussion on the bylaws about where the address will be to hold the records of the HOA. The board agreed that this language will need to be changed to address board changes in the future.
4. Discussed largest vendor at the moment is lawn service, and that the entrance area needs to be mowed. Agreed to retain Herbert Copeland for the time being, until we get budget prepared.
5. Discussed coming up with a budget. Need to speak with Butler & Associates to get an accounting of the previous year, so we can begin to budget and get copies of any contracts.
6. Discussed whether we have insurance. Randy & Mark believe that Bethel Creek LLC has insurance on the common areas at the moment and that we need to name Bethel Creek HOA as additional insured.
7. Discussed creating a digital presence for the HOA. Judy will have her husband look into the matter and Randy agrees that Bethel Creek LLC will pay to set it up.

8. Board agreed to meet in a month and come with an additional list of things to be done. Reach out to Butler & Associates and get the items necessary so we can work on setting up the budget for next time.
  
9. Randy moved to adjourn the meeting. Board agreed,